A-46011/2/2022-Establishment Government of India Ministry of Textiles ****

Udyog Bhawan, New Delhi Dated: 2 January, 2025

VACANCY CIRCULAR

Applications are invited from the eligible officers as per eligibility conditions given below, who are willing to be considered for appointment on deputation basis to 1(One) post each of Joint Textile Commissioner, Joint Textile Commissioner (Cotton) and Joint Textile Commissioner (Economics), General Central Service, Group 'A', Gazetted, Non-Ministerial, in the Level-13 of Rs.123100-215900/- in the Pay Matrix in the Office of the Textile Commissioner, Ministry of Textiles, Mumbai. The tenure of deputation of these three posts shall be three years extendable upto 5 years.

(A) Joint Textile Commissioner

Officers of Central government or State Government or Union Territories or Public Sector Undertakings or Universities or Recognised Research Institutions or Semi-Government or Autonomous or Statutory Organizations, as per eligibility conditions given below:-

- (a) (i) Holding analogous posts on a regular basis in the parent cadre or department; or
 - (ii) With five years' service in the grade rendered after appointment thereto on a regular basis in Level-12 in the Pay Matrix (Rs.78800-209200)in the parent cadre or department and
- (b) Possessing the following qualification and experience, namely:-

Essential :-

- (i) Bachelor Degree from a recognized University.
- (ii) Twelve years' work experience in Textile or Handicrafts or Handloom Industry in the Government Sector.

Desirable:-

- (i) Master of Business Administration (MBA) or Post Graduate Diploma in Management (PGDM) from a recognised university.
- (c) The period of deputation (including short term contract) including the period of deputation (istc) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed **four years**. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding **fifty six years** as on the closing date of receipt of applications.

(B) Joint Textile Commissioner (Cotton)

Officers under Central government or State Government or Union Territories or Recognized Research Institutions or Universities or Public Sector Undertakings or Statutory or Autonomous organizations, as per eligibility conditions given below:-

- (a) (i) Holding analogous posts on a regular basis;or
 - (ii) With five years' service in the grade rendered after appointment thereto on a regular basis in Level-12 of Rs.78800-209200/- in the Pay Matrix or equivalent
 and
- (b) Possessing the educational qualifications and experience required as prescribed below:

Essential:-

- i) Degree of a recognized University.
- ii) Twelve years' experience in in the field of Textile Organization or in Government Departments dealing with the matters relating to textiles or cotton including five years administrative experience.

Desirable :-

- i) MBA or PG diploma in materials management or purchase management.
- ii) Two years' experience of commerce in purchasing, material handling and marketing.
- iii) Two years' administrative experience in organisation engaged or connected with regulating trading in cotton.
- (c) The period of deputation (including short term contract) including the period of deputation (istc) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed **five years**. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding **fifty six years** as on the closing date of receipt of applications.

(C) Joint Textile Commissioner (Economics)

Officers under Central Government, as per eligibility conditions given below:-

- (a) (i) Holding analogous posts on a regular basis in the parent cadre or Department or
 - (ii) With five years' service in the grade rendered after appointment thereto on a regular basis in Level-12 of Rs.78800-209200/- in the Pay Matrix or equivalent in the parent cadre or department

and

(b) Possessing the educational qualifications and experience as prescribed below:

Essential:-

i) Member of the Institute of Chartered Accountants of India or of the Institute of Cost and Works Accountants of India or Membership of the Institute of Company Secretaries of India or equivalent

Or

Master's Degree in Business Management with a specialisation in Financial Management from a recognised University or Institute or equivalent

Or

Master's Degree in Economics or Statistics or Commerce from a recognised University or Institution or equivalent

and

- ii) Ten years' experience in Government Departments or semi Government Department or Government Undertakings or Textile Research Associations in the field of Data Management or Data Analysis or Market Analysis or Forecasting of Production or Consumption and other economic matters in the relevant field out of which five years should be in a Managerial capacity.
- (c) The period of deputation including the period of deputation (istc) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed **five years**. The maximum age limit for appointment by deputation shall be not exceeding **fifty six years** as on the closing date of receipt of applications.
- 2. The terms and conditions of deputation shall be governed /regularized according to the normal terms and conditions for deputation issued by Government of India from time to time.
- 3. The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.
- 4. Applications, in triplicate in the prescribed proforma, duly signed by the applicant, should be forwarded only through proper channel. The application, in respect of eligible candidates, who can be spared for taking up the assignment within one month from the date of intimation about selection, may be forwarded by the Cadre Controlling Authority duly verified / countersigned by the Head of Office or an officer authorized to sign on his behalf, alongwith following documents:

- i) Cadre clearance in respect of the applicant (Annexure)
- ii) Up-to-date Confidential Report Dossiers in original of the candidate or clear and legible photocopies of the ACRs/APARs of the last 5 years at least duly attested by an officer not below the rank of Under Secretary to the Govt. of India or equivalent.
- iii) Integrity certificate signed by an officer not below the rank of Deputy Secretary to the Govt. of India.
- iv) Vigilance Clearance Certificate indicating that no disciplinary or criminal proceedings are either pending or being contemplated against the officer concerned; and
- v) A certificate indicating major/minor penalties imposed, if any, on the candidate during the last 10 years or a No Penalty certificate.

{Separate certificate should be furnished in respect of Sl. No. (iii) to (v)}

- 5. The Curriculum Vitae (CV) duly supported by documents will be assessed by the Selection Committee while selecting candidates for appointment to post on deputation basis.
- 6. Officers who volunteer for the post will not be permitted to withdraw their names later on. Applications received after the closing date or without documents mentioned above or otherwise incomplete applications will not be considered.
- 7. All Ministries/Department of the Central/State Governments/UT Administration/Recognised Research Institutions/Universities or PSUs/Statutory or Autonomous organisations are requested to bring this vacancy circular to the notice of the eligible officers working under them. The application in triplicate should be forwarded through proper channel to Smt. Jayashree Sivakumar, Under Secretary, Room No. 336-A, Ministry of Textiles, Udyog Bhawan, New Delhi 110011 within 60 days of this vacancy circular from the date of publication of the advertisement in the Employment News whichever is later. Application received after the closing date or without documents mentioned above or otherwise incomplete in any respect will not be considered.

Encl.: Curriculum Vitae proforma for submission of application.

(R.S. Shukla Director(Admn.)

To,

- 1. The Establishment Officer & Additional Secretary, O/o Estt. Officer, DOP&T, North Block, New Delhi with request to circulate the post and forward names of eligible and willing officers for the post.
- 2. All Ministries/Department of the Govt. of India.
- 3. All State Government for circulation of the post amongst eligible officers.
- 4. All Central Government Offices in Mumbai.
- 5. All attached/Sub-ordinate offices of Ministry of Textiles.
- 6. Surplus Cell, DOP&T, North Block, New Delhi.
- 7. Director General of Resettlement, Ministry of Defence, R.K. Puram, New Delhi.
- 8. Notice Board/Guard File

Curriculum Vitae Proforma for Joint Textile Commissioner

1.	Name & Address (in Block Letters)	
2.	Date of Birth (in Christian era)	
3.	i) Date of entry into service	
	ii) Date of retirement under Central/State Government Rules	
4.	Educational Qualification	
5.	Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules; state the authority for the same)	
me	alifications/Experience required as entioned in the advertisement / vacancy	Qualifications/Experience Possessed by the officer
cir	cular	
	sential	Essential
Ess A) Fo or Te UI Ro Se St	Qualification: or Deputation: fficers under the Central Government	Essential

(b)		g the	•	8		
	Essential					
(i)	Bachelor University	Degree from a	a recognised			
(ii)	Twelve y Textile Handloon Governm	ns Industry	icrafts or			
	a) or Posigement (Po		(#)			
S2		of Degree and ts may be indi				e/main subject and
6.	light of en you meet	te clearly who tries made by the requisit ons and work	you above, te Essential			
7.		50 - 00 - 5 000 - 500	0.75		r. Enclose a separa elow is insufficien	The state of the s
Office		Post held on regular basis	From	То	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for
1			1		1	

			Т
officer and therefo of the post held on	and and Grade Pay gradere, should not be mention regular basis to be mentioned ay where such benefits:	ned. Only Pay Band and oned. Details of ACP/M	Grade Pay/ Pay scale ACP with present Pay
Office/Institution	Pay, Pay band and Grad Pay drawn under ACP/MACP Scheme		То
Ad-doc or permanent 9. In case the p	resent employment i.e. Temporary or Quasior permanent present employment is hele on/contract basis, please	d	
a)The date of initial appointment	b)Period of appointment on deputation/contract	c)Name of the parent office/organisation to which the applicant belongs.	d)Name of the post and Pay of the post held in substantive capacity in the parent organisation
applications of succadre / Departm Clearance and Inte proforma. 9.2 Note: Informa given in all cases	ase of Officers already ch officers should be for ent along with Cadre grity certificate with all de tion under Column 9(c) where a person is holding organization but still maniparition	rwarded by the parent Clearance, Vigilance etails as in the enclosed & (d) above must be g a post on deputation	
10. If any post h	neld on Deputation in the applicant, date of return		

from the last deputation and other	
details.	

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		(with break-up details)	
and rate of Increment		relief/other Allowances etc.,	
Bas	ic Pay with Scale of Pay	Dearness Pay/Interim	Total Emolument
	Government Pay-scales, following details may be	the latest salary slip issued by enclosed.	the Organisation showing th
15		clongs to an organisation which	
	Basic Pay in the PB	Grade Pay	Total Emoluments
14	Total emoluments per m	onth now drawn	
	the pre-revised scale.		
	revision took place ar		
13	Are you in Revised S yes, give the date fi		
	feeder grade or feeder		
. 2	in the same Department		
12	f. Others Please state whether yo	u are working	
	e. Universitie		
		us Organisation at Undertakings	
	b. State Govt.		
	a. Central Go	vt.	
	employer against column)	the relevant	
	under (indicate th		
	Please state whet		
1	employment		

(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)	
(Note: Enclose a separate sheet, if the space is	
insufficient)	
16.B Achievements :	
The candidates are requested to indicate	
information with regard to;	
(i) Research publications and reports and	
special projects	
(ii) Awards/Scholarships/Official Appreciation	
(iii) Affiliation with the professional	
bodies/institutions/societies and	
(iv) Patents registered in own name or	
achived for the organization	
(v) Any research/innovative measure involving official recognition	
(vi) Any other information.	
(Note: Enclose a separate sheet if the space is	
insufficient).	
17. Please state whether you are applying for	
deputation (ISTC)/Absorption/Re-employment	
Basis. # (Officers under Central/State	
Governments are only eligible for "Absorption".	
Candidates of non-Government Organizations	
are eligible only for Short Term Contract)	
#(The option of 'STC'/Absorption/Re-	
employment are available only if the vacancy	
circular specially mentioned recruitment by	
"STC" or "Absorption" or "Re-employment")	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information in the Curriculum Vitae duly supported by documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

	Signature of the candidate
	Address
Date	
	Countersigned
	Name, Designation & Rubber Stamp of officer
	certifying the above particulars

Curriculum Vitae Proforma for Joint Textile Commissioner (Cotton)

1.	Name & Address (in Block Letters)		
2.	Date of Birth (in Christian era)		
3.	i) Date of entry into service		
	ii) Date of retirement under		
	Central/State Government Rules		
4.	Educational Qualification		
5.	Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the		
	one prescribed in the Rules; state the authority for the same)		
Ou	alifications/Experience required as	Qualifications/Experience	
me	ntioned in the advertisement / vacancy	Possessed by the officer	
me	ntioned in the advertisement / vacancy	Possessed by the officer Essential	
Ess B)	ntioned in the advertisement / vacancy		
Ess B) Fo Or Te Ur Re	ntioned in the advertisement / vacancy cular ential Qualification:		

thereto on a regular basis in Level-12 in the Pay-Matrix (Rs.78800-209200) in the parent cadre or department.

(b) Possessing the following qualification and experience, namely:-

Essential:

- i) Bachelor Degree from a recognised University;
- ii) Twelve years work experience in the field of Textile organization or in Government department dealing with matters relating to Textiles or Cotton including five year administrative experience.

Desirable :-.

- i) Master of Business Administration (MBA) or Post Graduate Diploma in Material Management or Purchase Management from a recognised University.
- ii) Two years experience of Commerce in purchasing, material handling and marketing.
- iii) Two years Administrative experience in organization engaged or connected with regulating trading in cotton.
- 5.1 In the case of Degree and post Graduate Qualifications Elective/main subject and subsidiary subjects may be indicated by the candidate.
- 6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.

7.					ler. Enclose a sepa below is insuffici	
Offic Insti	ce / tution	Post held on regular basis	From	То	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	
offic of th Band	er and theref	fore, should no n regular basi Pay where s	ot be mentions to be ment	ned. Or ioned. I	nly Pay Band and Details of ACP/M	are personal to the Grade Pay/ Pay scale ACP with present Pay he candidate, may be
Offi	ce/Institution	Pay d	pand and Gr rawn under ACP Schem		From	То
8.	Ad-doc or permanent	present emplo Temporary o or permaner	r Quasi- nt			
9.		present emploion/contract b	-	eld		
6	The date of initial opointment	appoint	riod of tment on on/contract	offic	me of the parent e/organisation to ch the applicant belongs.	d)Name of the post and Pay of the post held in substantive capacity in the parent organisation
6	In case the on deputat state:- The date of initial	b)Per appoint	oyment is he asis, please riod of tment on	c)Na	e/organisation to	and Pay of the p held in substant capacity in the

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9.1 Note: In case of Officers already on deputation, the	
applications of such officers should be forwarded by the parent	
cadre / Department along with Cadre Clearance, Vigilance	
Clearance and Integrity certificate with all details as in the	
enclosed proforma	
9.2 Note: Information under Column 9(c) & (d) above must be	
given in all cases where a person is holding a post on deputation	
outside the cadre / organization but still maintaining a lien in his	
parent cadre / organization.	
parent eadre / organización.	
10. If any post held on Deputation in the	
past by the applicant, date of return	
from the last deputation and other	
details.	

11.	Additional details about present employment				
	Please state whether	working			
	under (indicate the n	ame of your			
	employer against the relevant				
	column)				
	a. Central Govt.				
	b. State Govt.				
	c. Autonomous (· · · · · · · · · · · · · · · · · · ·			
	d. Government Undertakings				
	e. Universities f. Others				
12	Please state whether you a	re working			
12	1				
	in the same Department and are in the				
	feeder grade or feeder to f				
13	Are you in Revised Scale of Pay? If				
	yes, give the date from which the				
	revision took place and also indicate				
	the pre-revised scale.				
14	Total emoluments per mont	h now drawn			
	Basic Pay in the PB	Grade Pay	Total Emoluments		

	elongs to an organisation which in the latest salary slip issued by the enclosed.	
Basic Pay with Scale of Pay and rate of Increment	Dearness Pay/Interim relief/other Allowances etc., (with break-up details)	Total Emolument
special projects (ii) Awards/Scholarship Appreciation	pport of your y provide additional academic I training and (iii) ove prescribed in the nent) et, if the space is uested to indicate ons and reports and os/Official the professional ocieties and in own name or nization novative measure cognition	
(Note: Enclose a separate slinsufficient). 17. Please state whether y deputation (ISTC)/Absorp Basis. # (Officers under Governments are only eligical Candidates of non-Governments.	you are applying for otion/Re-employment ander Central/State ble for "Absorption".	

are eligible only for Short Term Contract)	
#(The option of 'STC'/Absorption/Re- employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information in the Curriculum Vitae duly supported by documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

	Signature of the candidate
	Address
Date	
	Countersigned
	Name, Designation & Rubber Stamp of officer
	certifying the above particulars

Curriculum Vitae Proforma for Joint Textile Commissioner (Economics)

1.	Name & Address (in Block Letters)	
2.	Date of Birth (in Christian era)	
3.	i) Date of entry into service	
	ii) Date of retirement under Central/State Government Rules	
4.	Educational Qualification	
5.	Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules; state the authority for the same)	
me	alifications/Experience required as ntioned in the advertisement / vacancy cular	Qualifications/Experience Possessed by the officer
Ess	ential	Essential
Fo	Qualification: or Deputation: Officers under the Central Government	
1	(a)(i) Holding analogous posts on a regular basis in the Parent Cadre or Department; OR (ii) With five years' service in the grade rendered after appointment thereto on a regular basis in Level-12 in the Pay-Matrix (Rs.78800-209200) in the parent cadre or department. (b) Possessing the following	
1 (

namely:-

Essential:

i) Member of Institute of Chartered Accountants of India

OR

Institute of Cost & Work Accountants

OR

Membership of Institute of Company Secretaries of India or equivalent.

OR

ii) Masters Degree in Business Management with specialisation in Financial management from a Recognised University or Institute or Equivalent.

OR

iii) Master Degree in Economics or Statistics or Commerce from a recognised University or Institutions or equivalent.

AND

iv) Ten years work experience in the Government department or Semi Government departments or Government Undertaking or textile Research Association in the field of Data management or Data Analysis or Market Analysis or Forecasting of Production or consumption or other economic Matter in the relevant field out of which five year should be in Managerial capacity.

		of Degree an				e/main subject and
6.	light of en you meet	te clearly wh tries made by the requisit ons and work	you above, te Essential			
7.					. Enclose a separa clow is insufficien	
Offic Insti	ce / tution	Post held on regular basis	From	То	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for
offic of th Band	er and there e post held o	fore, should non regular bas Pay where	ot be mention is to be menti	ned. Only oned. De	y Pay Band and G etails of ACP/MAC	are personal to the rade Pay/ Pay scale CP with present Pay candidate, may be
Office/Institution Pay, Pay band and Grade Pay drawn under ACP/MACP Scheme			From	То		
8.	Ad-doc o	present emplor r Temporary of tor permane	or Quasi-			
9.	9. In case the present employment is held on deputation/contract basis, please			ld		

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state:-			
a)The date of b)Period of		c)Name of the parent	d)Name of the post
initial	appointment on	office/organisation to	and Pay of the post
appointment	deputation/contract	which the applicant	held in substantive
		belongs.	capacity in the
			parent organisation
9.1 Note: In c	ase of Officers alread	y on deputation, the	
applications of su	ch officers should be fo	orwarded by the parent	
cadre / Departm	ent along with Cadre	Clearance, Vigilance	
Clearance and Interproforma.	egrity certificate with all o	details as in the enclosed	
9.2 Note: Informa	ntion under Column 9(c)) & (d) above must be	
given in all cases	where a person is holding	ng a post on deputation	
outside the cadre	/ organization but still n	naintaining a lien in his	
parent cadre / orga	nization.		
10. If any post	held on Deputation in the		
past by the	applicant, date of return		
from the las	st deputation and other		
details.			

i,

11.	Additional details about present
	employment
	Please state whether working
	under (indicate the name of your
	employer against the relevant
	column)
	a. Central Govt.
1	b. State Govt.
	c. Autonomous Organisation
	d. Government Undertakings
	e. Universities
	f. Others
12	Please state whether you are working
	in the same Department and are in the
	feeder grade or feeder to feeder grade
13	Are you in Revised Scale of Pay? If
	yes, give the date from which the
	revision took place and also indicate

	the pre-revised scale.			
14	Total emoluments per n	nonth now drawn		*
	Total emoraments per n	ioniii no w arawii		
	Basic Pay in the PB	Grade	Pav	Total Emoluments
	Busic ruj in the rB		-,	
15	In case the applicant h	alongs to an organ	nication which	is not following the Central
13		(40)		the Organisation showing the
	following details may b		siip issued by t	the Organisation showing the
	Tonowing details may b	e enclosed.		
Bas	c Pay with Scale of Pay	Dearness Pa	y/Interim	Total Emolument
a	and rate of Increment	relief/other Allo	wances etc.,	
		(with break-u	up details)	
16.4	Additional information	on, if any, relevant	to	
the j	oost you applied for in su	pport of your		
suita	ability for the post.			
(Th	oth on thin on man			
	s among other things may		via l	
	rmation with regard to (i) lifications (ii) professiona		IIC	
	k experience over and ab		20	
	ancy Circular/Advertisen	area in the second seco		
vac	ancy Circulat/Advertisen	icit)		
(No	te: Enclose a separate she	et, if the space is		
insu	fficient)			
1/	D. A. I. Samuranda			
10	B. Achievements:			
Tł	ne candidates are rec	wested to indic	ate	
	formation with regard to;	•		
(i)			and	
(-)	special projects	one and reperts a		
(ii	or the second of	ps/Official		
	Appreciation			
(ii		the profession	nal	
(iv	bodies/institutions/s Patents registered		or	
(1)	achieved for the org			
(v	, and the second		ure	
	involving official re	ecognition		

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(vi) Any other information.(Note: Enclose a separate sheet if the space is insufficient).	
17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. # (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract) #(The option of 'STC'/Absorption/Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information in the Curriculum Vitae duly supported by documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

	Signature of the candidate
	Address
Date	
	Countersigned
	Name, Designation & Rubber Stamp of officer
	certifying the above particulars

Annexure

Certification by the Employer / Cadre Controlling Authority

	The information/ details provided in the above application by the applicant are true and
correct	t as per the facts available on records. He/She possesses educational qualifications and
experie	ence mentioned in the vacancy Circular No dated
	If selected, he/she will be relieved immediately.
2.	Also certified that:
i)	There is no vigilance or disciplinary case pending/contemplated against Shri/Smt
ii)	His / Her integrity is certified.
iii)	His /Her CR Dossier in original is enclosed /photocopies of the ACRs/APARs for the last
5 year	duty attested by an officer of the rank of Under Secretary of the Govt. of India or above
are end	closed.
iv)	No major / minor penalty has been imposed on him / her during the last 10 years Or
A list	of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the
case m	ay be).
	Countersigned
	(Employer/Cadre Controlling Authority with Seal)
