

	<p><b>British India Corporation Limited.</b> <b>(A Govt. Of India Company)</b> <b>Ministry of Textiles</b> <b>11/6, Smt. Parvati Bagla Road</b> <b>Kanpur-208001.</b></p>	
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BIC invites applications for the position of Consultant for the retired Government Officials, on Fixed Term, Contract basis for its CMD Secretariat, Ministry of Textiles, Udyog Bhawan New Delhi.

For details, visit our website: [www.lalimli.in](http://www.lalimli.in)

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(A Govt. of India Company, Ministry of Textiles)  
11/6, Smt. Parvati Bagla Road, Kanpur-208001

BIC, Public Sectors Undertaking requires one Consultant on "fixed term contract" basis the details are as follows :

S. No	Name of Position	Consultant
	<b>Age Limit</b>	Below 63 Years
	<b>Level</b>	Level 7 and above of the Central Government.
	<b>Qualification</b>	Graduate/Diploma in any stream.
	<b>Work Location</b>	CMD Secretariat (BIC), Ministry of Textiles, Udyog Bhawan New Delhi.
	<b>Experience (Minimum)</b>	Handling the matters related to personal/disciplinary cases and property cases
	<b>Job-Profile</b>	To look after all matters related to personal/disciplinary cases, property and cases.
	<b>Remuneration</b>	<i>"A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract".</i>
	<b>Tenure of Appointment</b>	One year and on basis of the performance and need his/her services may extended to one more year based on the performance.
	<b>Leave</b>	He / She shall be eligible for 12 days' leave in a calendar year on pro-rata basis. Therefore, he/she shall not draw any remuneration in case of his/her absence beyond 12 days in a year (calculated on pro-rata basis). Also un-availed leave in a calendar year cannot be carried forward to next calendar year.
	<b>TA/DA</b>	No TA/DA shall be admissible for joining the assignment or on its completion. However, in the course of performing professional duties, if he/she is deputed to outstation units, the admissible TA/DA will be at par with Asst. Manager in BIC.
	<b>Other Allowance</b>	Conveyance allowance shall be admissible according to the entitlement as per Government policy.
	<b>Police Character Verification</b>	From the Concerned Police Authority.

The appointment of Consultant will be on a temporary nature and can be cancelled at any time without assigning any reason.

BIC reserves the right not to fill the above position without assigning any reasons.

### **Instructions**

- 1) Applications giving full particulars along with self-attested copies of Certificates/testimonials and a recent passport size photograph (non-returnable) should reach to **Director (F&A) BIC, Room no. 231A, Ministry of Textiles, Udyog Bhawan New Delhi 110011. By ordinary post only by 16/9/2024.** Please superscribe envelope with the post applied for.
2. Applications which do not meet the criteria given in this advertisement & / or incomplete application are liable to be summarily rejected.
3. No correspondence will be entertained with the candidates, if not short listed for interview.

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**APPLICATION FORMAT**

Please paste  
self-attested  
recent  
passport size  
photograph

**1) All columns should be filled in block letters**

**2) Incomplete applications/applications without enclosures will be**

1. POST APPLIED FOR :
  2. FULL NAME (BLOCKLETTERS) : \_\_\_\_\_
  3. FATHER'S/HUSBAND'S NAME : \_\_\_\_\_
  4. (a) DATE OF BIRTH : \_\_\_\_\_
  - (b) AGE : \_\_\_\_\_(YRS.)\_\_\_\_\_ (MTS)\_\_\_\_\_ (DS)  
(As on the last date of receipt of application)
  5. RESIDENTIAL ADDRESS :  
(a) CORRESPONDENCE: \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
\_\_\_\_\_

Tele. No. \_\_\_\_\_ E-mail ID \_\_\_\_\_

  - (b) PERMANENT ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

Tele. No. \_\_\_\_\_ E-mail ID \_\_\_\_\_

  6. SEX : Male  Female  Trans Gender
  7. MARITAL STATUS : Married  Unmarried
  8. RELIGION :
  9. WORK EXPERIENCE:
- | Name of the organization/Type of organization-Central Govt./State Govt. | Post(s) held | From | To | Years & Month | Scale of pay | Job responsibility |
|---|--------------|------|----|---------------|--------------|--------------------|
|   |              |      |    |               |              |                    |
|   |              |      |    |               |              |                    |

Note:-You may attach additional sheet to the hard n copy for Qualification/Experience if the space above is insufficient.

10. CATEGORY (GN/SC/ST/OBC) : \_\_\_\_\_  
 (In case PWD, please mention the percentage & category of disability)  
 (In case of OBC, please, attach the latest OBC (not more than 6 months old) certificate)

11. (a) LAST POST HELD: \_\_\_\_\_  
 (b) DATE FROM WHICH HELD: \_\_\_\_\_  
 (c) NAME OF ORGANISATION: \_\_\_\_\_  
 (d) SCALE OF PAY: \_\_\_\_\_  
 (e) PRESENT BASIC PAY(P.M.) : \_\_\_\_\_  
 (f) TOTAL EMOLUMENTS(P.M.) : \_\_\_\_\_  
 (Pl. enclose last salary slip/break-up of salary)

12. DETAILS OF CURRENT EMPLOYMENT:  
 i. NAME OF ORGANISATION: \_\_\_\_\_  
 ii. DATE FROM WHICH HELD: \_\_\_\_\_  
 iii. SCALE OF PAY: \_\_\_\_\_  
 iv. TOTAL EMPLOYMENT: \_\_\_\_\_  
 v. ENCLOSED SALARY SLIP: \_\_\_\_\_

13. EDUCATIONAL QUALIFICATION : (including professional qualifications, if any):

SL. NO.	EXAM. PASSED	INSTT./ UNIVERSITY	SUBJECTS STUDIED	YEAR OF PASSING	% AGE OF MARKS	DIVISION OBTAINED

14. PROFICIENCY IN COMPUTER APPLICATIONS ( IF ANY ) :  
 15. ANY OTHER RELEVANT INFORMATION :

**DECLARATION:**

I HEREBY DECLARE THAT THE ABOVE STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF. IN THE EVENT ANY INFORMATION IS FOUND TO BE FALSE OR INCORRECT, MY CANDIDATURE MAY BE TERMINATED WITHOUT NOTICE.

PLACE :

SIGNATURE OF THE CANDIDATE

DATE :